

MEETING OF THE MALDEN HOUSING AUTHORITY

The regular meeting of the Malden Housing Authority ("MHA") was held on Tuesday February 24, 2015 at 5:00 PM at the office of the Authority, 630 Salem Street, Malden, Massachusetts.

COMMISSIONERS Frank M. Molis, Chairperson, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.
PRESENT:

MHA STAFF: Stephen G. Finn, Edward J. Fahey, and Deborah A. Lungo.

ABSENT: George N. Bayers.

1. APPROVAL OF MINUTES – FEBRUARY 10, 2014

The minutes of February 10, 2015 were not given to the Board in time for review. This issue was tabled until next week so they have time to review the minutes.

No further action was necessary at this time.

2. APPROVAL OF BILLS AND SIGNING OF CHECKS

There were no bills or signing of checks.

No further action was necessary.

3. FINANCIAL MATTERS

A. SIEMENS INDUSTRY, INC. ("SIEMENS") – INVOICE

The Board was presented an invoice from Siemens Industry, Inc. for the EPC project which they reviewed in the amount of \$489,727.62, dated February 5, 2015 (5443556333).

After due discussion and upon motion duly made by Barbara A. Purcell and seconded by Joan M. Chiasson, it was unanimously

VOTED: To approve and authorize payment to Siemens in the sum of \$489,727.62 for MHA's EPC.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

B. MALDEN POLICE DEPARTMENT – INVOICES (5)

The Board reviewed five (5) invoices from the Malden Police Department for police details at Newland Street and a detail at 630 Salem Street as follows:

<u>Dated</u>	<u>Invoice No.</u>	<u>Amount</u>
2/13/2015	10793	\$ 564
2/17/2015	10807	188
2/17/2015	10809	282
2/19/2015	10817	376
2/23/2015	10830	<u>564</u>
	Total	<u>\$ 1,974</u>

After due discussion and upon motion duly made by Barbara A. Purcell and seconded by Joan M. Chiasson, it was unanimously

VOTED: To approve and authorize payment to the Malden Police Department for police details in the total sum of \$1,974

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

C. MYSTIC VALLEY ELDER SERVICES – (“MVES”) – INVOICE

The Board considered an invoice dated February 12, 2015 in the sum of \$13,122.42 from MVES for resident service coordinators at the various developments for the month of January, 2015.

After due discussion and upon motion duly made by Joan M. Chiasson and seconded by Francis C. Boudrow, it was unanimously

VOTED: To approve and authorize payment to MVES in the sum of \$13,122.42 for resident service coordinators.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

D. MASSACHUSETTS NATIONAL ASSOCIATION OF THE HOUSING AND REDEVELOPMENT OFFICIALS INSURANCE GROUP, INC. (“MASS/NAHRO”) – INVOICE

An invoice dated February 18, 2015 for workers' compensation insurance from Mass/NAHRO in the sum of \$165,224.00 was considered by the Board.

After due discussion and upon motion duly made by Barbara A. Purcell and seconded by Francis C. Boudrow, it was unanimously

VOTED: To approve and authorize payment to Mass/NAHRO Insurance Group, Inc. in the sum of \$165,224.00 for workers' compensation insurance for the period March 27, 2015 through March 27, 2016.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell

Nays: None.

E. HOWARD GORDON MONTHLY FINANCIAL STATEMENTS

The Board was presented the Monthly Financial Statements from the fee accountant Howard L. Gordon for their review.

No further action was necessary at this time.

F. GUYDER AND HURLEY – AUDITORS

The Board was presented an engagement letter and questionnaire from the auditors for this year's audit to be signed and returned by the Chairperson. The Executive Director explained he has already signed the beginning of a five year contract.

The form was completed and signed by the Chairperson to be returned back to Guyder and Hurley.

No further action was necessary at this time.

G. S.I. SERVICES INC. – INVOICES (6)

The Board was presented six (6) invoices from S. I. Services, Inc. for snow removal services performed under an emergency procurement from the roofs of six developments as follows:

<u>Dated</u>	<u>Invoice No.</u>	<u>Location</u>	<u>Amount</u>
2/20/2015	4391	Bryant Street	\$32,812.50
2/20/2015	4392	Forestdale	\$31,215.00
2/20/2015	4393	Pleasant Street	\$13,577.50
2/20/2015	4394	Pearl Street	\$17,510.00
2/20/2015	4395	Salem Street	\$ 3,400.00
2/20/2015	4395	Mountain Avenue	\$ <u>2,040.00</u>
			\$100,555.00

After due discussion and upon motion duly made by Joan M. Chiasson and seconded by Barbara A. Purcell, it was unanimously

VOTED: To approve and authorize payment to S.I. Services, Inc. in the sum of \$100,555.00 for the removal of snow from MHA Development building roofs.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

H. DIAMOND RELOCATION, INC. – INVOICE

The Board was presented an invoice dated February 23, 2015 in the sum of \$593.00 from Diamond Relocation, Inc. for the relocation and transfer of a Newland Street resident to 89 Pearl Street due to the 504 project at the Newland Street Development.

After due discussion and upon motion duly made by Joan M. Chiasson and seconded by Francis C. Boudrow, it was unanimously

VOTED: To approve and authorize payment to Diamond Relocation, Inc. in the sum of \$593.00 for relocating a Newland Street resident.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

4. POLICIES AND CONTRACTS

None

5. CHARITABLE REQUESTS

A. ST. ROCCO FRATERNAL ASSOCIATION OF MALDEN

The Board received a request for donation to their 86th Anniversary Feast celebration by placing an ad in their souvenir book which benefits four of the Malden Schools by scholarships given to the students.

After due discussion and upon motion duly made by Joan M. Chiasson and seconded by Francis C. Boudrow, it was unanimously

VOTED: To approve and authorize a donation in the same amount as given last year in the amount of \$50.00 to the St. Rocco Fraternal Association of Malden.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

6. REVIEW OF CORRESPONDENCE, NEWSLETTERS, PUBLICATIONS AND COMMUNICATIONS

MASS NAHRO ANNUAL CONFERENCE
 MASS NAHRO TRAININGS FOR STAFF
 NERC NAHRO ANNUAL CONFERENCE
 HOUSING FAMILIES 13TH ANNUAL LEGISLATIVE BREAKFAST

After due discussion and upon motion duly made by Joan M. Chiasson and seconded by Barbara A. Purcell it was unanimously

VOTED: To approve registration, travel and hotel costs and reimbursable expenses for MHA commissioners and relevant staff to attend these trainings and events.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

7. **OPEN DISCUSSION**

None

ADJOURNMENT

After due discussion and upon motion duly made by Barbara A. Purcell and seconded by Joan M. Chiasson, it was unanimously

VOTED: To adjourn.

Ayes: Frank M. Molis, Francis C. Boudrow, Joan M. Chiasson and Barbara A. Purcell.

Nays: None.

Adjourned at 5:28 PM


Francis C. Boudrow, Secretary